

# APPLICATION

We review each application and based on its content, decide if a candidate can be progressed through to the next stage. The application form gives you the opportunity to demonstrate your skills and experience to date, and show us why you have applied for the role. If you're successful at the application form stage, you'll be asked to complete a short multiple-choice questionnaire called a Situational Judgement Test (SJT). The SJT is designed to identify how you are likely to respond in a given situation. We want to see as many applications as possible through to the next stage so here are some hints and tips:

# **HINTS AND TIPS**

## TAKE YOUR TIME WHEN APPLYING



The application form and SJT are designed to be completed anywhere, however, we advise completing them on a laptop or a device with a 'proper' keyboard, if possible. This will mean you are less likely to select the wrong answer on a touch screen or make typos by mistake. Consider completing your application in a quiet place free of distractions. You want to ensure your application is the best it can be in order to be selected for the next stage.

## UPDATE YOUR CV AND LINKEDIN PROFILE

We'll be asking you to upload your CV, so make sure it's up to date and relevant to the role you are applying for. If you have a LinkedIn profile, make sure that's up to date too.

ſ	2



#### **DO YOUR RESEARCH**

We'll be asking you questions about what's motivated you to apply for the Armed Forces Transition programme at Barratt. Make sure you take some time to look at what the Programme includes and whether this would be the right fit for you. Have a clear rationale for why this specific role at Barratt appeals to you and detail this in your response.

# **ALWAYS READ THE QUESTION CAREFULLY**

Make sure that you answer each part of what the question is asking you. Also try printing off or saving the questions on a separate document and highlighting each part – this should help you to provide structured and full answers. For the SJT consider the multiple options you are given and provide the answer that you think best describes how you would deal with the situation at hand.







# **BE AS SPECIFIC AS POSSIBLE**

Please make sure that you refer directly to Barratt as an organisation. It is often obvious when candidates 'copy and paste' generic answers across applications (particularly if another organisation/programme is mentioned – oops!)

# **DOUBLE CHECK!**

It is very important to sense check; spell check and grammar check your work. Why not ask a friend or family member to have a look too? This will help to make sure that you're making the best first impression possible. Please make sure that you fill out all the details in the application. Missing integral parts out shows a lack of attention to detail, and if it is your contact details that you miss out, this could be critical to your application.





## DON'T BE AFRAID TO LET YOUR PERSONALITY SHINE

If you are passionate, we want to see this jump off the page. We encourage you to be personable, but professional, and express what really excites you about the industry, the programme or the organisation.

If you have any questions or technical difficulties, email us at recruitment@barrattplc.co.uk Good luck!