

# ELIGIBILITY PROCESS

Each candidate's eligibility will need to be assessed in order to be considered for the Degree Apprenticeship. The Sheffield Hallam application form is the first test of eligibility and is conducted between your video interview and final interview. This provides Sheffield Hallam University with an understanding of your qualifications and experience. You must produce your qualification certificates at this stage, including a Level 2 in Maths and English i.e. GCSE grade 9-4 (A\* to C or Scottish equivalent). Candidates who are successful at their final interview and have received a job offer from Barratt Developments will need to complete three additional Sheffield Hallam activities. Here is some more information about these activities and some hints and tips:

## ACTIVITIES

### ENGLISH AND MATHS FUNCTIONAL SKILLS DIAGNOSTIC

This functional skills diagnostic will assess your current level of English and Maths. The purpose of this activity is to determine the level of support that you may require throughout the programme. There is no 'Pass' or 'Fail', so don't worry about your results!



### SKILLS SCAN



This is a self-assessment tool that will determine your knowledge, skills and behaviour prior to joining the course. The purpose of this scan is to create an individualised learner plan for the duration of your Apprenticeship. Please answer as honestly as possible so that the skills scan is a true reflection of your current knowledge, skills and behaviours. This provides us with an understanding of your baseline knowledge of your chosen subject area, we aren't expecting you to be an expert!

### SUITABILITY CONVERSATION

This involves you having a conversation with one of the Sheffield Hallam Work-Based Learning Coaches. This acts as a follow up to the skills scan and is an opportunity to discuss any areas that you were not sure of when submitting your self-assessment. As with the skills scan, try to be as honest as possible to ensure Sheffield Hallam have an accurate assessment of your current knowledge, skills and behaviours.



## HINTS AND TIPS

### BE HONEST

Be as honest as possible on each activity. This will allow Sheffield Hallam to make an accurate assessment of your current skills. The aim of these activities is to understand what support you will need. We do not anticipate that you will be an expert in your chosen discipline, in fact, it is important to be able to demonstrate that new learning will be achieved through the completion of the programme.



### ALWAYS READ THE QUESTION CAREFULLY

Ensure that you understand what each question is asking you. Provide detailed responses when you are required to answer with text. Some activities contain multiple choice questions and so, in these instances, it is important that you select the most accurate answer.

### DON'T WORRY ABOUT YOUR PERFORMANCE

Your performance on these activities is not being evaluated. These activities are primarily used to assess whether you are eligible for the Degree Apprenticeship based upon your previous knowledge, skills and experience.

